883. d. 15 a. 568
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A

# SKETCH

OF THE

# GENERAL PLAN

For executing the

# PURPOSES

OF THE

# ROYAL CHARTER,

Eſtabliſhing an

# HOSPITAL

FOR THE

## Maintenance and Education

Of expoſed and deſerted

## YOUNG CHILDREN;

As reported by the

GENTLEMEN deſired to conſider of a General Plan, for the executing the Charity, to the Committee for tranſacting the Affairs of the Hoſpital, on the 16th of *July*, 1740.

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*LONDON*,
Printed by *John Baskett*, Printer to the King's moſt Excellent Majeſty. 1740.

with MS. notes by Ja. Theobald

THE

# REPORT

OF THE

## Gentlemen appointed by the General Committee to peruſe the Copies of the Eſtabliſhments of Foundling Hoſpitals Abroad, and to conſider of a General Plan for executing this Charity.

WE having peruſed and conſidered the Eſtabliſhments of the Hoſpitals of *Amſterdam*, *Paris*, and *Lisbon*, laid before us by the Secretary, have agreed to the following Report, as the propereſt Plan for executing the Purpoſes of His Majeſty's Charter, which we ſubmit to your Conſideration.

## CHAP. I.

### *Of the Reception, Maintenance, and placing out of Children.*

THAT a proper Houſe being provided, there be a Court-yard before the Hoſpital walled in (at leaſt) Six Feet high, with a Porter to attend to let in any Perſon who brings a Child, and carry the Child to the proper Officer; and while the Circumſtances of the Corporation are ſuch, as to admit only a limited Number, each Child ſhall be inſpected as hereafter directed. The Porter is to take care that the Perſon who brought it does not go away, until the Child is received or returned. No Child ſhall be returned who is not above the Age of Two Months, or who has not the *French* Pox, Evil, Leproſy, or Diſeaſe of the like Nature. And in order to know what Children are healthy, the chief Nurſe (with ſuch other Nurſe as ſhe ſhall think fit to call to her Aſſiſtance) and the Apothecary of the Houſe, ſhall inſpect every Child as ſoon as it is brought to the Hoſpital, and ſhall direct which ſhall be received into the Hoſpital, and which at preſent ſhall be returned or hereafter otherwiſe diſpoſed of.

Immediately on the Reception of each Child, the Steward ſhall enter on a Sheet of

of Paper, its Sex, ſuppoſed Age, the Year, Day, and Hour when brought, Deſcription of the Child, the Marks (if any) on its Body, and the Child's Dreſs; and particular Mention is to be made of any Writing, or other Thing, brought with the Child. He ſhall ſeal up and number ſuch Sheet of Paper, and affix a Label with the ſame Number ſtampt on it, with a Piece of Tape, to ſome Part of the Child's Body, ſealing the Knot of the Tape to prevent its being taken off: This done, the chief Nurſe ſhall deliver the Child to a proper Nurſe; and the next Day the Steward ſhall deliver his Paper to the daily Committee, who ſhall call for the Child, and the Perſons who received it; and having examined the Paper, and Perſons, if they ſee Cauſe, ſhall order a Copy thereof to be made, with ſuch Addition or Alteration as they ſhall judge proper, to be numbered and kept as hereafter is directed.* * See Chap. 7.

The daily Committee ſhall then affix a new Number to ſome Part of the Child's Body, rolled up and ſealed, entering ſuch Number, the Time of Reception, and the Reference to the Paper of Marks in the Regiſter Book,* together with the Chriſtian and Surname which they ſhall give the Child. Theſe Names are to be wrote on a Label ſealed up and affixed to ſome Part of the Child's Body, and the Child cloathed with the Cloaths of the Hoſpital, as hereafter * See Chap. 4.

directed.* The Child is to be baptized in the Evening of the next *Sunday* immediately after Divine Service, by ſuch Miniſter of the Church of *England* as the daily Committee ſhall appoint, unleſs it ſhall appear to them that ſuch Child has been baptized before. An Entry of the Baptiſm is to be made in a Book provided for that Purpoſe, ſigned by the Miniſter and one of the daily Committee (if preſent) or by the Steward of the Houſe; which is to be numbered in the Margin, and the ſame Number wrote on the Label fixed to the Child, under the Governor's Number, and the Label to be again ſealed up, and to remain always fixed to the Child; which Number is alſo to be entered in the proper Column of the General Regiſter Book.

* See Chap. 8.

We having next conſidered of the beſt Method to bring up young Children, ~~ſubmit to you, if it is not moſt adviſeable to apply to the College of Phyſicians for their Opinion, upon the following Queſtions, viz.~~

1ſt. Whether it will be moſt prudent for the Governors of the Hoſpital to endeavour to provide wet Nurſes for all the Children they take in? or whether it will not be better to bring up by Hand all ſuch as will feed, and ſuckle only thoſe that will not?

2d. How long a Child ought to continue to ſuck?

3d. The Committee has been informed, that

~~that it is a very frequent, if not univerſal Cuſtom among Nurſes, to give Opiates to quiet the Children, when reſtleſs; they therefore deſire the Opinion of the College, whether that Cuſtom is pernicious, and ought to be prevented?~~

That ~~if you ſhall reſolve to bring up the Children in general by the Breaſt, they~~ ſuch of the Ch... as require to ſuckled ſhould be delivered out of the Hoſpital to Country Nurſes, as ſoon as proper Country Nurſes can be procured, and remain with them, till they arrive at the Age of Three Years: And proper Entries ſhall be made in the Regiſter of the Time when delivered out, of the Nurſe's Name, her Place of Abode, and other Particulars as hereafter directed.* * See Chap. 4.

The Children when taken from Nurſe, are to be taught to read, and brought up to Labour, fit for their Age and Sex; and as ſoon as they attain proper Ages, the Boys ſhall be put out to Husbandry, other Labour, or to the Sea Service; and the Girls be employed in the Houſe, or placed out at Service; the General Committee taking Care that they be furniſhed with Cloaths and Neceſſaries, and that proper Contracts be made with their Maſters and Miſtreſſes, to prevent any Abuſe. and inſtructed in Principles of the Chriſtian Re...

A Regiſter of the Children ſo placed out, ſhall be kept in the Manner hereafter directed. * * See Chap. 4.

When any Perſon ſhall reclaim a Child, they ſhall attend the Daily Committee, and ſhall be examined by them, what Right they have to the Child, what are their Circumſtances, whether they are able and willing to provide for the Child, and to pay for its Maintenance in the Hoſpital a Sum to be limited by the Daily Committee; and if they ſhall ſatisfy the ſaid Committee in the above Particulars, the proper Regiſters ſhall be ſearched, and if the Child appears to be living, the ſaid Committee ſhall report theſe Facts, as they appear to them, to the General Committee, who have Power to order ſuch Child to be delivered to the Perſon, on their complying with the Terms required, if the General Committee approve thereof.

When any Perſon brought up in this Hoſpital ſhall be diſcharged, by attaining the Age fixed by the Act of Parliament, or by any other Means, the General Committee, at their Diſcretion, ſhall give them Cloaths or Neceſſaries, not exceeding the Value of Ten Pounds; or if any Girl ſhall marry before her Diſcharge, with Conſent of the General Committee, ſhe ſhall have a Portion in Money and Neceſſaries given her by the Hoſpital, not exceeding the Value of Ten Pounds. A proper Entry is to be made in the Regiſter, of the Death or Diſcharge of each Child. * The Cloathing of the Children, and the Care of them when

* See Chap. 4.

when ſick, is provided for in the Chapters V. VII. and VIII.

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## CHAP. II.

### *Of the Nurſes.*

THAT we having conſidered of the beſt Method to procure healthy and careful Nurſes for the Hoſpital, did ſome Time ago lay before you ſuch Queſtions as we thought neceſſary to procure Information on that Subject, which have been printed and diſtributed to the Governors to obtain it; but in general we think, there ſhould be two Wet Nurſes, and four Dry Nurſes, taken into the Hoſpital, before any Children be admitted, to ſuckle and take care of the Children which ſhall be kept in the Hoſpital, or until they are ſent out to Country Nurſes (in caſe you ſhall be of Opinion they ought ſo to be) and a farther ſufficient Number of Nurſes agreed with to be ready when ſent for from time to time, as Children are brought in. No Nurſe ſhall be taken into the Hoſpital, unleſs upon Enquiry made it appear to the Satisfaction of the Daily Committee, that ſhe is a Perſon fit for that Employment, and has had the Small Pox.

No Wet Nurſe ſhall be taken in without a particular Examination of her Health, and

and the Goodneſs and Age of her Milk, in ſuch Manner as the Daily Committee ſhall think proper.

No Nurſe ſhall be permitted to go out of the Hoſpital, nor Viſitors admitted to come in to her, without Leave firſt obtained from the chief Nurſe.

The Nurſes ſhall keep themſelves and the Children neat and clean, and dreſs and undreſs them at proper Times, and be accountable for the Children's Cloaths delivered to them, and give the Children only the Food appointed for them, prepared in ſuch Manner as ſhall be directed by the Daily Committee from time to time. If any Nurſe ſhall dare to give any ſtrong Liquors or Opiates to any Child, or ſhall be found to have any ſuch in her Cuſtody, ſhe ſhall be immediately diſcharged, and for ever incapable of ſerving the Hoſpital.

For the Encouragement of Nurſes to do their Duty, the [redacted] ſhall have Power to give to every Nurſe, who has had the Care of any Child or Children for two Years or upwards, a Reward not exceeding Ten Shillings, if the Child or Children ſhall appear to [redacted] to be in a healthy and thriving Condition, and that due Care had been taken thereof.

All Nurſes in the Hoſpital ſhall be under the Care and Inſpection, and obey the Orders of the chief Nurſe.

CHAP.

## CHAP. III.

### *Of the chief Nurſe, and Female Servants.*

SHE is to be a Perſon unmarried, and reſide in the Houſe, to inſpect the Children at the Time of their Reception, as before is directed, and have the immediate Care and Inſpection of the Nurſes, Children, and Female Servants; over the Food to be provided for the Children; to have the Cuſtody and Care of all Linen, Wearing Apparel, Bedding, and other ſuch Furniture, and of all Things neceſſary for the Maid Servants, and deliver the ſame to them reſpectively, as Occaſion ſhall require. She is alſo to receive from the Daily Committee ſuch Cloathing as is neceſſary for the Children, and diſtribute the ſame to the Nurſes in the Hoſpital, and to Country Nurſes; and at the Time ſhe delivers them to the latter, ſhe muſt give them a Particular thereof, and take their Receipt for the ſame; which ſhe is to deliver to the Steward, to be filed and kept by him. She is frequently to viſit the Children, examine the Conduct of every Nurſe, and not permit them to go out of the Houſe, or receive Viſits in it, but on reaſonable Occaſions, and conſtantly give Account to the Daily Committee upon theſe Articles. She is to keep

The chief Nurſe.

keep Inventories of all Things committed to her Care; and when they want to be repaired, to acquaint the Daily Committee therewith.

When ſhe ſhall be ordered by the daily Committee to lay out any Money, ſhe is to take Receipts for the ſame in a Book, and produce that, with her Accompt weekly, to be audited by the Governors.

**The Cook.** She is to be a Perſon unmarried, reſide in the Houſe, and be under the Direction of the Chief Nurſe. She is to receive from the Steward all the Proviſions brought into the Hoſpital, ſee them weighed, and at the Time of weighing receive from him an Account of the Weight of each Sort, as weighed by the Steward and her; which Account ſhe is to produce weekly to the Governors, when they ſettle the Steward's Accompts; and to keep every Place under her Care neat and clean.

**The Laundry Woman.** She is to be a Perſon unmarried, reſide in the Houſe, and be under the Direction of the Chief Nurſe, and receive from her all the Linnen and other Things to be waſhed, and every Thing that may be neceſſary in waſhing, and account to her for the ſame.

All the other Maid Servants ſhall take their Orders and Directions, from time to time, from the Chief Nurſe; apply to her for what they want; and account for what ſhe delivers to them.

CHAP.

## CHAP. IV.

### *Of the Steward and Men Servants.*

HE is to reſide in the Hoſpital, to be a ſingle Man of unblemiſhed Character, diligent and ſober, a good Accomptant, and confine himſelf entirely to the Buſineſs of the Hoſpital; and be never abſent, without Leave of the Daily Committee. He is to attend the Inſpection of all Children brought into the Hoſpital, and make the ſeveral Entries, keep the Checques, Regiſters, and other Books; and do ſuch other Acts, as are hereafter mentioned. The Steward.

He is to have the immediate Inſpection of all the Men Servants belonging to the Hoſpital, and of every thing brought in, or carried out thereof; and to have the Care of providing Utenſils, Proviſions, and all other Neceſſaries for the Uſe of the Hoſpital; and pay Servants Wages, and current Expences, purſuant to particular Orders of the Daily Committee, and keep a particular Account thereof: Take Receipts for all [redacted] disburſed by him in a Book, for that Purpoſe to be produced, together with his Account, which ſhall be weekly audited by the Governors: And he ſhall alſo keep Inventories of all the Things committed to his Charge; and when any Alterations are neceſſary to be made therein, he

is

is firſt to acquaint the Daily Committee therewith. He ſhall take Care, that the Servants in the Hoſpital have their Meals in the Hoſpital at the particular Hours and Places appointed for that Purpoſe, and ſhall not ſuffer any of the Proviſions to be carried out of the ſaid Place.

and shall cause Table to be fixed containing the Diet to be provided for the Servants of the House

The Books to be kept by him are, a General Inventory Book.

A General Regiſter Book of the Hoſpital, divided into proper Colums, to contain, 1. The Time of Reception. 2. Reference to the Paper of Marks. 3. Reference to the Baptiſm. 4. The Name and Number of the Child. 5. Reference to the Nurſe's Book. 6. Reference to the Book how diſpoſed of. 7. Reference to placing out. And 8. Times of Death, or Reference to Diſcharge.

A Regiſter of Baptiſm to contain, 1. The Number of the Child, and Reference to the General Regiſter. 2. The Name, and Surname, and Number of Baptiſm. 3. Sponſors Names. 4. Days when chriſtened. And 5. by whom chriſtened.

The Nurſe's Book to contain, 1. Name of the Nurſe, and Place of Abode. 2. Reference to the General Regiſter, and Agreement made with her. 3. Name of the Child delivered to her, and Time when. 4. Name of the Perſon to inſpect. And, 5. Time when the Child is returned.

A Diſpoſal Book, to contain, 1. Name of the Child. 2. Where the Children are. 3. Reference to placing out. And, 4. Reference to the General Regiſter.

A Placing out, Death, and Diſcharge Book, to contain, 1. Name of the Perſon, and Place of Abode, with whom. 2. Reference to Agreement. 3. Name of the Child. 4. When returned. 5. Death, when. 6. Where buried. 7. Reference to Certificate thereof. 8. Diſcharge, when, and how. And, 9. Reference to the General Regiſter.

A Servant's Book to contain, 1. Names. 2. When taken in. 3. Agreements with them. 4. When diſcharged. 5. Cauſe of Diſcharge.

A Minute Book of Nurſes and Servants retained, which ſhall contain, 1. Their Names. 2. Places of Abode. 3. Terms on which they are to come. And, 4. Reference to the Servants and Nurſes Book reſpectively.

A Day Book of ſmall Expences.

A Book of the Steward's Receipts and Payments. And,

A Book for entering the Money, Bills, or Effects received from charitable Perſons, who may come to the Hoſpital, and put the ſame into a Box, to be kept for that Purpoſe.

The Porter.

He is to be a grave, ſober Man, unmarried, and conſtantly reſide in the Lodge, at the

the Gate, to attend there at Six in the Morning till Ten at Night, from *Ladyday* to *Michaelmas*; and at Seven in the Morning till Nine at Night, from *Michaelmas* to *Ladyday*; and muſt not leave his Station till the Watchman relieves him.

If any Perſon wants any Officer or Servant of the Hoſpital, he is to call the Perſon wanted; but ſhall not ſuffer any Nurſe to go out, without Leave firſt obtained from the Chief Nurſe.

He is not to permit any thing to be brought into or carried out of the Hoſpital, but what ſhall be inſpected by the Steward.

He is to be habited as hereafter directed. *

* See Chap. 8. The Watchman.

He is to be a ſtrong, ſober, healthy Man, to be upon Duty from Ten at Night till Six in the Morning, from *Ladyday* to *Michaelmas*; and from Nine at Night till Seven in the Morning, from *Michaelmas* to *Ladyday*. He muſt not leave his Station till the Porter relieves him, and ſhall light ſuch Lamps belonging to the Hoſpital, as the Daily Committee ſhall direct.

The Porter and Watchman are to take Care, that the outward Gate of the Hoſpital be kept ſhut, and do not ſuffer idle Perſons or Beggars to come into the Court, or remain about the Gate of, or Paſſages to the Hoſpital.

They are to be particularly careful in delivering every Child brought to the Hoſpital into

into the Hands of the Chief Nurſe, to be inſpected, as mentioned in the firſt Chapter, and receive their Orders from the Steward or Chief Nurſe thereupon. And they ſhall not preſume to ask the Perſon who brings a Child any Queſtion whatſoever, or by any Means endeavour to diſcover who the Perſon is, on Pain of their being diſmiſſed.

The Messenger.

There ſhould be a Meſſenger to go of ſuch Meſſages, or carry Burthens, as the Governors, Secretary, Steward, or Chief Nurſe ſhall direct; to attend in the Hoſpital from Six in the Morning, from *Lady-day* to *Michaelmas*; and from Seven in the Morning, from *Michaelmas* to *Ladyday*, to receive Orders, and attend as Door-keeper to all Meetings of the Governors, who is to be cloathed as hereafter directed. *

* See Chap. 8.

No Servant whatſoever belonging to, or employed by this Hoſpital, ſhall be ſuffered to keep any Spirituous Liquors in their Cuſtody; and if they do ſo, or be found drunk, they ſhall be immediately diſcharged, and incapable of ſerving the Hoſprial.

The Servants, when ſick, ſhall be taken care of by the Hoſpital, in the Infirmary, or otherwiſe, as the Daily Committee ſhall direct.

Every Perſon applying to be a Servant of the Hoſpital, ſhall be acquainted, that Servants are only to be paid Wages to the reſpective Days of their Diſcharge, may be diſcharged, without any previous Notice, at

the Pleaſure of the Daily Committee, and is not to have any written Certificate or Character when diſcharged; and no Servant is to take or receive any Fee, Reward, or Gratuity whatſoever from any Perſon upon any Pretence.

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## CHAP. V.

### *Of the Infirmary and Apothecary*, &c.

FOR the Care of the ſick Children or Servants, a Ward or Infirmary, with proper Attendants, ſeparate from the other Parts of the Hoſpital, be provided; near which an Apothecary ſhall reſide, and have the Care and Inſpection of the ſame, and of all Medicines for the Uſe of the Hoſpital, according to ſuch Directions as he ſhall from time to time receive.

He ſhall be unmarried, and follow no Buſineſs but in the Hoſpital; attend the Inſpection of Children brought in, as directed in the firſt Chapter, and on all other Occaſions as the Daily Committee ſhall require.

Whenever there ſhall be Occaſion for further Aſſiſtance, the Daily Committee ſhall, as they think fit, apply to ſuch Phyſicians and Surgeons who are willing to attend: For no Phyſician or Surgeon ſhall have any Fee or Reward for his Attendance.

CHAP.

## CHAP. VI.

### *Of the Secretary.*

AS far as the Secretary's Duty falls in with the Scheme of this Plan, he is to have the Cuſtody of and regularly keep all the Books herein after mentioned, to attend the General Meetings, Committee for tranſacting the Affairs of the Hoſpital, and all other Committees, as he ſhall be directed; [redacted]; to ſend by the Meſſenger all Summons's or Letters to the Governors or other Perſons, according to the Directions he ſhall receive for that Purpoſe, as the General Meetings, Committees, and By-laws direct.

to take Minutes ... such Meetings as ... he is to read over ... soon as the Busi... is ended, to get the ... signed by the Chair... and to enter them ... before the next ... Meeting, when he ... to read them ov... previous to an... other Busine...

The Books to be kept by him are,

An *Agenda* Book.

A Minute Book of the General Meetings.

A Minute Book of the Committee for tranſacting the Affairs of the Hoſpital.

A Letter Book.

A Regiſter Book of all Benefactions.

A Money Benefaction Book.

A Book of Annual Benefactions.

A General Caſh-book of Money received and paid.

A Book of the Charter, Act of Parliament, and By-laws, *&c.*

A Bank and Four Bankers Caſh Books.

A Book of Wills, Deeds, *&c.* giving or conveying any thing to the Hoſpital.

A Book of all Leaſes, Conveyances, or other Deeds made by the Corporation, and,

A General annual Account Book.

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## CHAP. VII.

### *Of the Governors, or the Daily Committee.*

NOthing being ſo neceſſary to execute this Charity, as a conſtant Viſitation and Inſpection into the Behaviour of all the Perſons employed in it, to prevent Abuſes, preſerve the Children, and keep up the charitable Diſpoſition of Mankind; there ſhould be at leaſt Two Governors appointed daily to viſit and inſpect the Hoſpital.

To make this Duty more eaſy to the Governors, we propoſe, that the whole Number be divided into Twelve Claſſes, each Claſs to have the Inſpection of the Hoſpital during one Month, and Two Governors of it to viſit the Hoſpital every Day: And when any Governor pleaſes to attend, though he ſhould not be of the Claſs, then in Rotation he ſhall have an equal Power with any of the others. That this Daily Committee of Two or more Governors,

have Power to ſuſpend, remove, or diſplace any Nurſe or inferior Servant, for Miſdemeanors or Neglects; and ſhall diſcharge ſuch as are guilty of Faults, for which they ought by the Rules of the Hoſpital to be removed, taking care that the Cauſe of the Diſcharge of each Servant be entered in the Servants Book, kept by the Steward, Chap. 4. ſigned with the initial Letters of the Names of the Daily Committee who diſcharge them: And this Committee ſhall be alſo impowered to draw upon the Treaſurer for all Money then wanting for the current Expences of the Hoſpital; and ſuch Orders and Draughts ſhall be ſigned by Two of the Governors attending [illegible] Day, and entered in a Book to be kept for that Purpoſe, which they are to ſign.

All Agreements relating to the current Buſineſs of the Hoſpital, ſhall be ſigned by the Daily Committee, and one Member of the General Committee, who is not of the ſame Claſs with them; but Orders to the Steward to diſburſe Money for Wages or current Expences ſhall be ſufficient if ſigned by the Daily [illegible]

All Accounts of the Servants in the Hoſpital are to be audited weekly, and for that Purpoſe they ſhall be examined and ſigned by the Daily Committee, with at leaſt one Member of the General Committee; and theſe Accounts tranſmitted by them to the

Secretary, to be laid at the next Meeting before the General Committee.

All Variations in the Inventories to be kept in the Hoſpital, ſhall be made only by Direction of the Daily Committee, and ſigned with the initial Letters of their Names. They ſhall likewiſe take care that the proper Entries be made in all the Books appointed to be kept in the Hoſpital, all Papers be properly diſpoſed, and every Thing done in the Manner hereby directed. They are to write down in the Book of Obſervations (hereafter mentioned) and ſign with the initial Letters of their Names, whatever ſhall occur to them relating to the Government of the Hoſpital, the Conduct of the Officers, and Behaviour of the Servants. They ſhall have a particular Regard to the Management of the Steward, chief Nurſe, and Apothecary, view the Medicines belonging to, and Proviſions purchaſed for the Hoſpital, as they ſhall think fit, be careful how they are diſpoſed of, and exact in examining the Behaviour of the Nurſes to the Children, and their keeping them, and every Thing belonging to them, neat and clean. Upon the Appointment of any Officer or Servant, as ſoon as they ſhall come into the Hoſpital, the Daily Committee ſhall deliver to them reſpectively an Account in Writing of their particular Duty, and the By-laws and Regulations under which they are to act.

For

For receiving Benefactions from charitable Perſons, Boxes ~~under Lock and Key~~, ſhould be placed in convenient Parts of the Hoſpital; ~~the~~ Key to be kept by one of the Daily Committee, and the Box opened in the Preſence of Two or more Governors, as they ſhall ſee Occaſion, by the Steward, and the Money, Bills, or Effects found therein, delivered to the Treaſurer or Perſon appointed by him; and an Entry made by the Steward, in the Preſence of the ſaid Committee, of what ſhall be found in the Box, and is delivered to the Treaſurer.

The Daily Committee ſhall view all the Cloaths brought in for the Uſe of the Hoſpital, compare what is delivered, with the Patterns, and Contract entered into by the General Committee, and not ſuffer any ſuch Cloaths to be worn, until they have approved thereof; of which Approbation they are to tranſmit a Certificate under their Hands to the Secretary, to be laid before the General Committee at their next Meeting.

From time to time, as Occaſion ſhall require, the Daily Committee ſhall deliver out the Cloathing, then neceſſary, to the chief Nurſe, and ſee an Entry thereof made by the Steward in a Book to be kept for that Purpoſe.

The Books and Papers to be kept by the Daily Committee, are;

A Book to enter their Draughts in upon the Treaſurer, to contain the Date of the Draughts, to whom payable, for what Sum, and the Balance in the Steward's Hands, at the Time of each Draught.

A Book of Cloathing delivered to the chief Nurſe, and a Book for Obſervations.

The Papers of the Marks of the Children are to be number'd, and kept in the Order they are delivered each Year, by itſelf, and are, together with the Books, to be kept locked up in a Place for that Purpoſe, the Key whereof is to be delivered to one of the Daily Committee, who is to leave it and the Key of the Box for Benefactions, ſealed up, and the Name of the Governor wrote upon a Label, ſealed with it, in the Cuſtody of the Steward, to be delivered over, ſo ſealed, to one of the Daily Committee, who attends the next Day: Which Seal is not to be opened, but by ſuch Governor; and the Steward ſhall be immediately diſcharged, if he preſume to open the ſame.

There are ſeveral other Particulars relating to the Duty of the Daily Committee, which being inſerted in the proper Places, need not be here repeated, as it is incumbent on that Committee to aſſiſt in, and ſuperintend the Execution of every Part of this Plan.

CHAP.

## CHAP. VIII.

*Of the Committee for tranſacting the Affairs of the Hoſpital, or General Committee.*

THIS Committee ~~(having by the Charter a Power to nominate and direct the Buſineſs and Affairs of the Hoſpital)~~ ought ~~properly~~ to elect and appoint, ~~all Officers and Servants which are not by the Charter directed to be choſen by the General Meeting: therefore it will be incumbent on them to appoint~~ the ~~other~~ Officers, Nurſes, and Servants, neceſſary to execute the Charity; but no Nurſe ſhall be ſo appointed, unleſs a Certificate be produced, ſigned by the Daily Committee, that ſhe has been examined, and is a fit and proper Perſon for that Employment.

To make all Contracts and Agreements, and take particular Care to inſert therein the Limitations and Reſtrictions mentioned in the Plan, and keep a Book for regiſtring all ſuch Contracts and Agreements.

They are alſo to take care of the placing out the Children; and in the Contracts made for that Purpoſe, to provide, that the Children ſo placed out ſhall not be abuſed, and reſerve a Power to the ~~Governors~~ to inſpect their Uſage from time to time;

time; and ſuch Contracts ſhall be properly regiſter'd.

This Committee is to have the Direction of the Cloathing for the Hoſpital, and contract for the ſame; but no Orders for the Payment for Cloaths delivered in ſhall be made out, till a Certificate is produc'd from the Daily Committee, that the Cloathing is received and approved of by them; and Patterns of every Particular belonging to the Cloathing ſhould be provided, and delivered to the Steward, to remain in the Hoſpital.

All Cloathing to be uſed by the Hoſpital ſhall be of the Manufacture of *Great Britain* or *Ireland*.

All the Children ſhall be cloathed in the ſame Manner, and alike in Materials and Colour; and ſufficient Cloathing provided, that every Child may, upon its Reception, have the Cloathing of the Hoſpital, and from time to time new Cloathing, ſuitable to its Age, as the Daily Committee ſhall find Occaſion; and the Porter may be provided with a proper Gown and Staff, the Meſſenger with a Suit of Cloaths.

~~We apprehend the beſt Colour for all the Woollen Cloathing to be uſed by this Hoſpital, will be a deep Blue, and it is left to the Committee to conſider,~~ what Diſtinctions they ſhall think neceſſary, when they fix the Patterns for the Hoſpital.

is left to the mittee to ſider of what our the Woollen thing to be uſed his Hoſpital ld be and of

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The Charter veſting in this Committee the Management of the Eſtate and Effects of the Corporation, Care muſt be taken that the Books before directed, relating to that Buſineſs, be regularly kept, the Debts and Legacies recovered, the Houſes kept in Repair, and ſuch Officers removed, as ſhall neglect their Duty, or be guilty of any Misbehaviour therein.

## CHAP. IX.

### *Of the Treaſurer.*

WHAT relates to this Officer further than is already eſtabliſhed by the Charter and Act of Parliament, or is properly the Subject of the By-laws, is, That he ſhould anſwer all the Draughts made upon him by the General and Daily Committee, and immediately pay the Money to the Steward, or other Perſon, as directed, and take a Receipt for the ſame; and keep a particular Book of all Draughts from the Daily Committee, and the Perſon to whom, and the Time when he pays them.

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~~The Buſineſs of the Vice-preſidents, Preſident, and General Meetings being contained in and regulated by the Charter, Act of Parliament, and By-laws of the Corporation, which we judge neceſſary to be added to this Plan.~~

Chapter the 10th ~~We~~
Of the President and Vice Presidents
Chapter the 11th
Of the General Courts

We have now gone through what to us appears neceſſary for the immediate Execution of the Powers veſted in the Corporation by His Majeſty's Charter; many Particulars may occur, which Experience may vary, but which Practice only can teach.

We therefore ſubmit theſe to the Conſideration of the General Committee, and ſhall only add, that in our Opinion, to keep up and encourage the charitable Diſpoſition of Mankind to this Hoſpital, it may be proper to appoint ſome particular Day for an annual Charity Sermon, at which all the Governors ſhould be deſired to attend the Preſident from the Hoſpital to ſome proper Church; and a particular Number appointed to collect the Benefactions of charitable Perſons, for the Maintenance and Support of the Hoſpital; with ſuch Marks of Diſtinction to the Collectors as ſhall be thought proper; and when hereafter Children educated in the Hoſpital are grown up, they ſhould likewiſe attend upon this Occaſion: Which Meeting of the Governors perhaps might not be an improper one for a Collection among themſelves, to enable the Corporation to execute their Truſt.

All which we leave to the Conſideration of the General Committee.

Heads

# Heads of the CHAPTERS.

CHAP. I. *Of the Reception, Maintenance, and placing out of Children.*

CHAP. II. *Of the Nurſes.*

CHAP. III. *Of the chief Nurſe, and Female Servants.*

CHAP. IV. *Of the Steward and Men Servants.*

CHAP. V. *Of the Infirmary and Apothecary.*

CHAP. VI. *Of the Secretary.*

CHAP. VII. *Of the Governors, or Daily Committee.*

CHAP. VIII. *Of the Committee for tranſacting the Affairs of the Hoſpital, or General Committee.*

CHAP. IX. *Of the Treaſurer.*

Chap. 10 Of the President and Vice Presidents

Chap. 11 Of the General Courts.

FINIS.